

PRIVACY NOTICE

PACIFIC TRUSTEES BERHAD ("**PTB**") places great importance on keeping up with the legal and regulatory changes.

1. In line with the **Personal Data Protection Act 2010**, we would like to inform and update you in regard to your personal information that we may process, and in the manner in which we do so. Kindly note that PTB processes your personal information, such as details on your contact numbers, background and other information relevant to your arrangements/participation/contract/ agreements/deeds/appointments, which you may have previously provided directly to PTB or through contact with our corporate communications and/or departments (including business development and finance & administration teams). We may also have obtained your personal information from your participation at our events (including seminars and corporate meetings/functions) and through the provision of services by PTB.
2. Please be informed that your personal information, e.g. name, title, designation, employer, address, e-mail address, telephone and facsimile numbers, are being processed by PTB for the following purposes ("**Purpose**"):-
 - a) providing PTB's products and/or services which you have appointed and/or arranged for PTB to so do and notification on important changes or developments in such products and/or services (including features thereof);
 - b) updating and managing the accuracy of PTB's records and databases (including Customer Relation Management);
 - c) conducting assessment and analysis, including market and product / service evaluation and market research (if any);
 - d) cross-selling, marketing and promotions of PTB's products and/or services;
 - e) providing information as may be required by the relevant authorities/regulatory bodies which regulate and/or issue licences for PTB's existing and/or future products and/or services;
 - f) maintaining communications and ensuring customer satisfaction, responding to enquiries and complaints, and generally resolving disputes; and
 - g) maintaining your information history for present and future reference (if any).
3. Your personal information may be disclosed to other companies, service providers including legal firms, government agencies, other financial institutions and any of their respective agents, servants and/or such persons, whether located within or outside of Malaysia for the stipulated **Purpose**.
4. Subject to any prohibition by any regulatory requirements binding on PTB in relation to your personal information, you may request for access to, correction or deletion) of

your personal information, or limit the processing thereof (including personal data of others provided by you) at any time. Any enquiry or complaint with respect to your personal information should be directed to PTB via post, email or facsimile transmission, at the following address:

PACIFIC TRUSTEES BERHAD

(Attention: Customer Care Unit)

Unit A-11-8, Level 11, Block A,

Megan Avenue 1,

No. 189, Jalan Tun Razak,

Off Persiaran Hampshire,

50400 Kuala Lumpur.

Tel: +603-2166 8830

Fax: +603-2166 3830

Email: customercare@pacifictrustees.com